



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

Friday, December 06, 2024 @ 10:00 AM –12:00 PM

The WV Board of Examiners in Counseling held a board meeting on **12/06/2024**. The meeting was called to order at **10:02 AM**.

Board Members Present:

Anthony Onorato, Chair
Alecia Allen, Secretary
Eric Beeson
Regina Burgess
Patrick Ward
Durand Warren

Board Members Absent:

None.

Others Present:

Cheryl Henry, Executive Director WV Bd. Of Counseling
Rachelle Martin, Program Manager WV Bd. Of Counseling
Joanne Vella, Attorney General Representative

Quorum Established:

A quorum was established.

Public Comment:

None.

Approval of Minutes:

Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve as distributed/printed:
October 11, 2024 (M/S/P: Allen/Ward)

Enter Executive Session: 10:03 AM (M/S/P: Ward/Burgess)

Complaint Committee:

Discussed Cases **01-24, 04-24, 07-24, 08-24, 13-24, 14-24, 15-24, 16-24, 17-24, and 18-24**

Case 01-24 Motion to dismiss. (M/S/P: Ward/Warren)



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- Case 04-24** Tabled for discussion at a future date. (M/S/P: Warren/Allen, Ward abstains)
- Case 07-24** Tabled for discussion at a future date. (M/S/P: Warren/Allen, Burgess abstains)
- Case 08-24** Tabled for discussion at a future date. (M/S/P: Warren/Allen, Burgess abstains)
- Case 13-24 (New)**
- Case 14-24 (New)**
- Case 15-24 (New)**
- Case 16-24 (New)**
- Case 17-24 (New)**
- Case 18-24 (New)**

Legal Updates (J. Vella): A hearing is scheduled for December 12th, with C. Henry and J. Childers (investigator) serving as witnesses.

Exit Executive Session: 11:45 AM (M/S/P: Warren/Ward)

Enter Credentialing Committee: 11:47 AM

Credentialing Committee: Committee recommends the following applicants for Licensure.

ALPS:

1. Sherry Barbour
2. Bianca Benson (Pending approval of revised Professional Statement)
3. Raeann Boothe
4. Charles Bowman
5. Brittany Cordell
6. Robbie Glover
7. Kerrie Harris
8. Tracey Jones
9. Christine Justice
10. Lauren Lathan
11. Maryann Lijoi
12. Brittany Matlick
13. Halie Newsome
14. Ingrid Ponciano
15. Jessyca Rich
16. Shelby Stevenson



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Endorsement Licensure:

1. Kacie Altizer (Opt. 2)
2. Kellie Bertolini (Opt. 2)
3. Nick Christy (Opt. 1)
4. Katherine Clevenger (Opt. 2)
5. Kimberly Culpepper (Opt. 1)
6. Jeanel Franklin (Opt. 2)
7. Linda Giles (Opt. 1)
8. Erin Harris-Smith (Opt. 2)
9. Stacy McKenzie-Smith (Opt. 1)
10. Alexandria Owens (Opt. 2)
11. Tammy Stutler (Opt. 1)
12. Jessica Taylor (Opt. 1 - MFT)

Full LPC Licensure:

1. Lisa Ball
2. Khadijah Brown
3. Ashley Clark
4. Madison Fields
5. Laura Myers
6. Jennifer Pulice
7. Jacob Wendelken

Provisional Licensure:

1. Cynthia Swiney
2. Jennifer Zimmerman

NCE & TP

1. Rachel Laquinta (NCE & TP)
2. Cayleigh Varner (NCE & TP)



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- **Re: J.H.:** Latest ALPS does not recommend full licensure. The Board suggests a letter of non-compliance be sent to applicant at this time.

(M/S/P: Warren/Ward)

Executive Director's Report:

- A. February's in-person meeting:** Make into an all-day meeting (9 AM-5PM, or later as needed) to work on rules revision, no complaints covered during meeting. Hosted at the Courtyard Marriot in Charleston, WV.
- B. Certemy update:** Final details and contracts have been submitted to the proper state agencies, awaiting approval.
- C. Investigators would like to revise the current complaint form (see attached).**
- D. Leadership WV nomination:** Cheryl has been nominated for a position in the next Leadership WV cohort.
- E. Compact fee:** WV must determine a baseline fee.
- F. Expansion of investigators:** Potential to build a reservoir of backup/emergency investigators; this or similar action may help if there is ever a shortage of available investigators or if an investigator needs replaced.
- G. Presentation topic for WVLPCA Spring 2025 Conference**

New Business:

- A. Jeff Culpepper resignation:** The Board needs to nominate a new member as a replacement for J. Culpepper, submit name(s) to the Governor's office for approval.
 - a. Potential candidate(s): Karen Bowling
- B. A. Allen addressing WVBEC members**
- C. Counseling Compact update (Anthony Onorato)**
- D. Incapacitated ALPS**
- E. 2025 meeting dates**

Notes:

- Schedule emergency Board meeting to discuss complaints 04-24, 07-24, and 08-24.
- The state IT office is currently considering a ban on third-party recording technology in all state offices.

Next Board Meeting: Friday, February 28, 2025.



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Adjournment

A motion to adjourn was made at **12:25 PM** (M/S/P: Beeson/Warren)

Respectfully Submitted,

RaJon E. Staunton
Administrative Assistant