



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, May 21, 2021 @ 10:00 AM –3:00 PM

Board Minutes

The WV Board of Examiners in Counseling held a board meeting on May 21, 2021, via Zoom platform. The meeting was called to order at 10:04 AM by the Chair.

Board Members Present:

Lisa Westfall, Chair
Regina Burgess, Secretary
Guy Gage
Anthony Onorato
Lori Ellison
Patrick Ward

Others Present:

Cheryl Henry, Executive Director WV Bd. Of Counseling
Rachelle Martin, Program Manager WV Bd. Of Counseling
Keith Fisher, Attorney General Representative

Quorum Established:

A quorum was established.

Public Comment:

None

Approval of Minutes:

Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve:

- February 12, 2021 Board Meeting (M/S/P: Gage/Jones)
- April 16, 2021 Board Meeting (M/S/P: Ellison/Ward)

Enter Executive Session: (M/S/P: Jones/Ellison) 10:10 a.m.

Complaint Committee:

Updates/Statutes/Discussions



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Case 08-19 - Discussion of Jones hearing decision. Adopt Judge's decision: revocation of LPC license, costs reimbursed. Final Order to be issued.

Case 04-20 – Letter sent 4/29 giving complainant until 5/15 to respond. Investigator recommends dismissal. Complaint not substantiated.

Case 07-20- Discussion of dismissal based on recommendation of Investigator.

Case 12-20 – Waiting on Investigative Report. Send letter to complainant requesting contact and Cooperation.

Case 01-21 – Investigator met with LPC and their attorney on 5/17/21.

Case 02-21 – Agreement will be drafted by AG.

Case 03-21 – Zoom meeting scheduled for Investigator with involved parties next week.

Case 04-21 – Waiting on documentation from Supervisor.

Case 05-21 - Zoom meeting scheduled for Investigator with involved parties next week.

Case 06-21 – Investigator held zoom interview on 5/17/21.

Case 08-21 – LPC's attorney requested extension for response until 6/14/21.

Discussion of possible Board initiated complaint against ALPS for not doing work as outlined in contract.

Exit Executive Session: (M/S/P: Ellison/Onorato) 11:30 a.m.

Case #08-19 – Motion to Adopt Judge's decision regarding Tonia Jones(revocation of LPC license, costs reimbursed); Final Order prepared by AG . (M/S/P: Ellison/Onorato)

Case #04-20 – Motion to Dismiss. Case not substantiated. (M/S/P: Ellison/Onorato)

Case #07-20 – Motion to Dismiss based on recommendation of Investigator. He said/she said and no other evidence to substantiate one side or the other.

Case #12-20 – Motion to send letter to complainant requesting contact and cooperation with Investigator.

Credentialing Committee:

New Provisional LPC's:

Lorenzo Carunungan

Jacqueline Cavanagh

Elizabeth Douty

Alexander Lindsay

Eryn Mills

Lacey Sawyers

Autumn (Givens) Smith

Nick Vindivich III



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Ashley Wright

New Full licensed LPC's:

Lindsay Adkins
Chava Clendinning
Tasheena Donell
Jami Laughlin
Kristin Pruitt
K. Melissa Smallwood

New Licensed LPC's by Endorsement:

Melanie Aycock (LA)
Veronica Gillespie Bales (VA)
Annmarie Early (CA & VA)
Vonda Hollinshead (PA)
Hannah Jarvis (OH)
Renee Lorch (CA & VA)
Lisa Mengeu (KY)
Dawn Rowe (KY)

New ALPS:

Tamara Banks
Brenda Everett
Amanda Parry
Jamie Tuttle

NCE Exam/Temp Permit:

Eli Bresock (permission to test)
Savannah Dukeman (permission to test)
Wayne McDonald (permission to test & TP)
Donna Niggemyer (permission to test & TP)

A motion was made to accept the above list of LPCs & ALPS and Temporary Permits. (M/S/P: Gage/Jones)



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Executive Director's Report:

PERD Audit: Legislative Interim presentation in June. Lori or Lisa will attend with Cheryl.

Database Update: Training phase will begin mid to late June.

2021 Renewals: 243 renewals have been processed.

Emergency Meeting: A possible emergency meeting may be scheduled in June to approve influx of recent graduate files.

Finance Report:

Current Budget reviewed on 4/30 – budget is stable. Finance committee meeting on June 9 to discuss new budget.

New Business:

Election of Officers – Lisa Westfall – continuation as President; Jeff Jones – new secretary. (M/S/P: Onorato/Ellison)

AASCB: need to decide who will attend to represent WVBE

Old Business:

Legislative Rule Revision:

Inactive Status: Committee (Lori and Cheryl and any other board members) will compose language for addition to Rule for board approval.

Discussion of changing NCE exam retake requirements. No changes will be made to the NCE retake requirement language.

Next Board Meeting: Friday, July 30, 2021, via zoom platform.

Motion to Adjourn 2:45 PM (M/S/P: Gage/Onorato)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Regina Burgess".

Regina Burgess, MS, CRC, LPC
Secretary