



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, February 12, 2021 @ 10:00 AM –1:00 PM

Board Minutes

The WV Board of Examiners in Counseling held a board meeting on February 12, 2021, via Zoom platform. The meeting was called to order at 10:06 AM by the Chair.

Board Members Present:

Lisa Westfall, Chair
Regina Burgess, Secretary
Guy Gage
Anthony Onorato
Lori Ellison
Jeff Jones
Patrick Ward

Others Present:

Cheryl Henry, Executive Director WV Bd. Of Counseling
Rachelle Martin, Program Manager WV Bd. Of Counseling
Keith Fisher, Attorney General Representative

Quorum Established:

A quorum was established.

An Introduction was made by Cheryl Henry of Rachelle Martin, Program Manager

Public Comment:

None

Approval of Minutes:

Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve.

- December 4, 2020 (M/S/P: Jones/Ellison)

Enter Executive Session: (M/S/P: Gage/Jones) 10:08 a.m.

Complaint Committee:

Updates/Statuses/Discussions



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- Case 12-20** - Is assigned to an investigator who continues to gather further information.
- Case 04-20** – Waiting on final report from Investigator. Letter was sent to complainant to request contact/cooperation with Investigator. Thirty days to respond has expired.
- Case 14-20** – Discussion of case and recommendation of dismissal.
- Case 01-21** – A new investigator has been assigned (Karen Yost).
- Case 02-21** – Discussion of case; Ethical code violations.
- Case 03-21** – Assigned to an Investigator following December 2020 meeting.
- Case 04-21** – Waiting on statement from practice owner regarding case consultation and supervision.
- Case 05-21** - Waiting on response from LPC.
- Case 08-19** – Brief to ALL, waiting on decision.
- Case 13-20** – Fully executed consent agreement. Board representative signed 1/8/21. Waiting on submission of Supervisor's name from LPC for approval.

Exit Executive Session: (M/S/P: Jones/Gage) 11:31 a.m.

- Case #14-20** – Motion to Dismiss. No probable cause found. (M/S/P: Onorato/Gage)
- Case #02-21** – Motion to find probable cause and issue a Consent agreement: Couples and Families Ethics Training course and six supervision sessions over a period of three months. (M/S/P: Ellison/Ward)

Executive Director's Report:

- PERD Audit Exit Report:** Being prepared to submit.
- Database Update:** Thentia contract signed to provide the database. Orientation on 2/17.
- Office Status Update:** Rachelle Martin hired. A non-paid intern has also been acquired.
- 2021 Renewals:** April 1 is opening date for submission of applications

HB27: Discussion of problematic areas by board. E.D. will attend scheduled meeting to express concerns at 1:30 today.

Investigators Update: Six new investigators onboarded – completing orientation and training.

Credentialing Committee:

New Provisional IPC's:

Lindsey Anderson
Amy Barkley
Rawn Bouden
Julie Binion
Peter David Dinardi



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Madison Fields
Terina Gardner
Robbie Glover
Rachel Hain
Christopher May
Revital Metro
Faria Sepahrokh-Summers
Amanda Shrewsbury
Kayla McLaughlin
Jose Cruz
Brandon Bailey
Stephanie Copley
Roberta Simons
Elise Glad
Jennifer Pulice

New Provisional MFT:

Kristen Long

New Full licensed IPC's:

Anthony Arthur
Alexis Ginn
Brittney Matlick
Matthew Maynard
Madison Mazza
Emily Soffel
Ronni Vance
Marion Bean Moreland
Maureen Dillard
Ashley Coker-Cranney
Charles Bowman

New Licensed IPC's by Endorsement:

Audrey Dieffenbaugher	Ohio
Sandra Farley	North Carolina
Alicia Garrison	Virginia
Delaina Szafraniec	Virginia



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Jon L Thomas Virginia

New ALPS:
Nancy L. Blevins
Sara E. Frost
Mary J. Selbe

A motion was made to accept the above list of LPCs & ALPS and MFT. (M/S/P: Gage/Jones)

New Business:
Remaining 2021 Meeting Schedule set.
Discussion of board members serving as officers in associations. Tony will work with Cheryl to draft a formal statement for PERD Audit Report.

Next Board Meeting: Friday, April 16, 2021, via zoom platform.

Adjourn 1:13 PM

Respectfully Submitted,

A handwritten signature in blue ink that reads "Regina Burgess".

Regina Burgess, MS, CRC, LPC
Secretary