



West Virginia Board of Examiners in Counseling Board

815 Quarrier Street, Suite 212

Charleston, WV 25301

Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, OCTOBER 16, 2015

The West Virginia board of Examiners in Counseling held a board meeting on Oct. 16, 2015. The meeting was called to order at 10:05AM

Board Members Present:

Lori Ellison

Chris Schimmel

Deb Frost

Beth Wright-Bragg

Guy Gage (via telephone)

Others Present:

Jean Ann Johnson, Executive Director

Roxanne Clay, Assistant Executive Director

Quorum Established:

A quorum was established.

Public Comment Period:

None

Minutes:

Minutes were reviewed for August 21, 2015 and September 15, 2015. Minor edits were recommended for August 21 minutes. A minor edit was suggested for September 15. Minutes were voted on as amended. A motion was made to approve minutes as amended. M/S/P: (Schimmel/Frost)

NC Dental Board v. FTC:

AG Representative Kate Campbell educated the Board regarding the above case.

Update on Proposed Rule Changes:

Updates to rule changes were discussed. A motion was made to accept rule changes recommended by the AG's office. M/S/P: (Frost/Wright-Bragg)

Executive Session:

A motion was made to enter executive session at 10:29AM. M/S/P: (Frost/Wright-Bragg)



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Case #02-15: The Board reviewed the case where the LPC is accused of not completing case notes on a timely basis, maintaining inappropriate social media relationships with clients, and behaving in an unprofessional manner with clients. Board members reviewing the case were concerned about violations of ACA Ethical code A.1.b and A.5.e.

The board discussed personnel issues focusing on hiring a replacement for the retiring ED.

A motion was made to exit executive session at 12:15PM. M/S/P: (Schimmel/Wright-Bragg)

Exit Executive Session:

Case #02-15: A motion was made to place the LPC under a consent agreement to address Ethical violations related to the ACA Code of Ethics. Probable cause was found that the LPC violated ethical codes A.1.b and A.5.e. The board will require one year of supervised practice by a Board approved supervisor. The supervision will include ongoing oversight of documentation of case notes and all related documents relevant to the practice of counseling. The board will also require that the LPC attend/participate in a minimum of 6 hours of continuing education related to the practice of note taking. M/S/P: (Ellison/Wright-Bragg)

A motion was made to hire Roxanne Clay as the new ED of the WBEC. M/S/P: (Schimmel/Gage)

A motion was made to form a personnel committee to identify an evaluation for the new ED and work with the new ED to assist her to understand board expectations. The personnel committee will also work on job description refinement for all positions within the board. Members Schimmel and Wright-Bragg were appointed to the committee. M/S/P: (Schimmel/Frost)

PCards:

A motion was made to approve the PCard activity for the month of August, 2015. M/S/P: (Wright-Bragg/Frost)

Travel:

All Board members completed travel forms.



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Credentialing:

The credential committee recommends the following person for licensure: M/S/P: (Frost/Wright-Bragg)

Applicants ready for LPC review & approval:

April D. Lehman
Gerald Rooth
Vicci Phillips
Autum Wilson
Peter R. Cole
Durand L. Warren
Ashlee Calandros
Perry Mason Blankenship
Esther Star Wilson
Matthew B. Tolliver
Samuel P. Rake
Sarah Anderson
Kari A. Blizzard

Applicants ready for MFT review & approval:

Michael H. Rucker II

LPCs ready for ALPs:

Sara B. Hughes – Wayne County
Eric Limegrover – OH (state)
Autum Wilson – PA (state)

ED Report:

Ed reported that the current cash balance of October 16, 2015 is \$215,143.00.

The financial reports were reviewed for the month of September 2015. A line-by-line review of all expenditures was done.

The Assistant ED reported back to the Board about her recent attendance at the Auditor's and Purchasing Conference.

On December 1, 2015, the Licensing Board Seminar by the Auditor's office will be held. Registration is not yet open. All Board members are required to attend at least once during their term on the board.



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AASCB conference is coming up in January. Registration is open now. A motion was made to send both Roxanne and Lori to AASCB in Tampa, FL. M/S/P: (Wright-Bragg/Frost)

Current number of active LPCs is 922, this number includes 24 LPC with the Retirement Status designation. Current number of Provisionally Licensed counselors is 102. We currently have 6 MFTs and 1 Provisional Licensed MFT.

Schedule December 2015 & 2016 Board Meetings:
Board members set meeting dates for the following:

December 11, 2015

2016 Board meeting dates:

February 26

April 22

June 24

August 26

October 21

December 9

Meeting adjourned at 2:30 Schimmel/Ellison

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Christine Schimmel".

Dr. Christine Schimmel, Secretary, LPC