

**West Virginia Board of Examiners in Counseling**  
**Minutes**  
**May 22, 2009**

Time and Place: The West Virginia Board of Examiners in counseling met May 22, 2009 at Marshall University Graduate College's South Charleston campus.

Board Members present: Deb Frost, Chair  
Donna Evans, Board Member  
Robert Mays, Board Member  
Bob Masson, Board Member  
Adrienne Biesemeyer, Board Member

Others Present: John Charonko, Previous Board member  
Jean Ann Johnson-Executive Director  
Roxanne Clay-Program Coordinator

Quorum Established: Meeting called to order at 9:19am. A quorum was established.

Approval of Minutes: Minutes were reviewed for February 9, 2008 WVBEAC meeting. Minutes were approved. M/S/P (Evans/Masson)

Travel Forms: Travel forms were distributed and signed.

P-Card Approval: Having examined the P-Card records for January, February, March, and April 2009. All records were in order. The board approved all purchases. M/S/P (Mays/Evans).

Credentialing: The credentialing Committee recommended 10 applicants for licensure. The Board approved new licenses for:

Noel Ballard  
LeAnn Bates  
Kimberly Bradley  
Katherine Gieselman  
Larry Kontosh  
Sarah Ludwig  
Judith McDowell  
Sheree Overfelt  
Mary Elizabeth Smith  
Alicia Stellwagen

M/S/P (Masson/Evans)

Executive Director's Report: Current balance as of May 20, 2009 is \$53,272.57. All financial documents for this quarter (November & December) were reviewed. Bob Masson and Jean Ann spoke at the WVLPAC

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conference. Bob stated that Jean Ann did a good job presenting the proposed rules. Jean Ann received an award from the WVLPAC in appreciation of all her hard work on the marriage and family legislation.

- Enter Executive Session: Motion made to enter executive session M/S/P (Evans/Mays). The board entered executive session at 9:45 AM.
- Exit Executive Session: Motion made to exit executive session M/S/P (Evans/Frost). The board exited executive session at 10:35 AM.
- Complaint #05-09: AG preparing consent order for signatures.
- Complaint #05-07: Licensee was reinstated as consent order was fulfilled.
- Complaint #08-07: Quarterly supervision report was made. Counselor is terminating counseling. ED to send 08-07 a letter concerning the consent order's requirement that he must stay in counseling.
- Complaint #01-09: Reviewed all the information the applicant was to submit. Board cited the following to be completed over the next six months by the applicant prior to restarting supervision: Weekly AA meetings, drug testing – monthly, obtain and maintain a full time job, and counseling with a CAC approved by the board. Review will be October 24, 2009 board meeting.
- Exit Executive Session: 10:35 AM (Masson/Evans)
- Review of proposed rules: Fees Rule, Series 2 - Approved as modified. (Mays/Biesemeyer)  
Continuing Education Rule, Series 3 – Approved as modified. (Masson/Biesemeyer)  
MFT Licensing Rule, Series 8 – Approved as modified. (Masson/Frost)  
MFT Fees Rule, Series 9 – Approved as modified. (Evans/Masson)  
MFT Continuing Education Rule, Series 10 – Approved as modified. (Biesemeyer/Evans)
- Board Appointments: No appointments to date.
- Adjourn: 3:00 pm M/S/P (Frost/Evans)

Respectfully submitted,

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Jean Ann Johnson, Executive Director