



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, June 5, 2020 @ 10:00 AM –2:00 PM

The WV Board of Examiners in Counseling held a board meeting on June 5, 2020, via Zoom platform. The meeting was called to order at 10:08 AM.

Board Members Present:

Guy Gage, Chair
Regina Burgess, Secretary
Lisa Westfall
Anthony Onorato
Lori Ellison
Jeff Jones
Patrick Ward

Others Present:

Cheryl Henry, Executive Director WV Bd. Of Counseling
Amber Shawver, Administrative Assistant WV Bd. Of Counseling
Keith Fisher, Attorney General Representative

Quorum Established:

A quorum was established.

Public Comment:

None

Approval of Minutes:

Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve as distributed/printed:

February 2020: (M/S/P: Westfall/Ellison)

April 2020: (M/S/P: Westfall/Jones)

May (Emergency meeting) 2020: (M/S/P: Ellison/Onorato)

Enter Executive Session: (M/S/P: Jones/Onorato) 10:17 a.m.

Complaint Committee:

Case 1 A & 1 B: The assigned investigator is retiring, Cases will be assigned to another investigator.



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Case #05-20 – Recommendation of dismissal of complaint.

Case #06-20 - Recommendation of dismissal of complaint. Educational letter to LPC to update informed consent.

Case #08-20 – Recommendation of dismissal of complaint.

Case #09-20 – Recommendation of 6 months of supervision.

Case #10-20 – Recommendation of 6 months of supervision.

Case #11-20 – Recommendation not to renew license.

Case #12-20 - Assign case to investigator (Gage and Westfall recused from discussion)

Exit Executive Session: (M/S/P: Jones/Onorato) 12:20 p.m.

Resume Executive Session: (M/S/P: Jones/Onorato) 1:00 p.m.

Exit Executive Session: (M/S/P: Jones/Onorato) 1:20 p.m.

Case #05-20 – Motion to dismiss. Lack of probable cause. (M/S/P: Jones/Westfall)

Case #06-20 – Motion to dismiss. Lack of probable cause. Motion to send educational letter to LPC to update informed consent. (M/S/P: Jones/Burgess)

Case #08-20 – Motion to dismiss. Lack of probable cause. (M/S/P: Jones/Ellison)

Case #09-20 – Motion that LPC receive six months supervision from approved ALPS. (M/S/P: Onorato/Ellison)

Case #10-20 – Motion that LPC receive six months supervision from approved ALPS. (M/S/P: Jones/Burgess)

Case #11-20 – Motion that LPC's license is not renewed. (M/S/P: Ellison/Onorato)

Election of New Officers:

Lisa Westfall - Chair/Elect

Regina Burgess – Secretary

Motion to Close nominations. (M/S/P: Ellison/Onorato)

Credentialing Committee - The following individuals were approved for licensure:

Licensed Professional Counselor – LPC:



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Shannon Ackerman

Alecia Allen

Rachel Haffey

Kia Hebb

Amy Moran

Claire Morrison

Andrea Ramsey

Rebecca Stuyvesant

Jessica Fowler

Sara Guthrie

Angel Hiles

Del Carmen Fahrion Maria

Sharon Finn

Catherine Roberts

A motion was made to accept the above list of LPCs. (M/S/P: Jones/Onorato)

Finance Committee:

- Review of 2020 budget to date – currently under budget for 2020
- Reimbursement for Investigators – pay for Clear Training (updated training and new)
- Recommendation from Finance Committee to purchase Certemy licensing management software. Cost \$5000.00 plus \$5.00 for any LPCS over 1,000

Motion that Board approves purchase of Certemy as recommended by Finance Committee (M/S/P: Ellison/Westfall)

Executive Director's Report:



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PERD Audit

BRIM: Cheryl will attend upcoming meeting

WV Office of Technology Update: Scheduled to come in on June 10 to complete review of what is needed to move from Frontier to WV OT.

Legislative Rule Changes:

After Discussion:

Motion for no changes to Series II and to table Series I and code. (M/S/P: Jones/Onorato)

Miscellaneous and Old Business:

None

Next Board Meeting: Friday, August 28th.

Adjourn

A motion to adjourn was made at 2:11 p.m. (M/S/P: Onorato/Jones)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Regina Burgess".

Regina Burgess, MS, CRC, LPC
Secretary