

**West Virginia Board of Examiners in Counseling
Minutes
July 9, 2010**

- Time & Place: The West Virginia Board of Examiners in counseling met July 9, 2010 at the Marshall University Graduate College
- Board Members Present: Deb Frost
Beth Wright-Bragg
Bob Mays
Dr. Christine Schimmel
Frank Hartman
Dr. Marilyn Cassis
- Others Present: Jean Ann Johnson-Executive Director
Roxanne Clay-Program Coordinator West Virginia Board of Examiners in Counseling
- Quorum Established: Meeting called to order at 10:04am. A quorum was established.
- Board Minutes: Minutes from the March 5, 2010 and May 25, 2010 meeting were reviewed. Motion made to accept March 5, 2010 and May 25, 2010 minutes. M/S/P (Mays/Cassis)
- Travel Forms: Travel forms were distributed and signed.
- Credentialing: The credentialing Committee recommended 5 applicants for licensure. The Board approved new licenses for:
Donna Jean Gillenwater
Cullen F. Herout
Antoinette M. Kelley
Janice M. Parker
Nola G. Willard

M/S/P (Hartman/Frost)
- Final Filing of Rules: Final version of the rules have been submitted and the corrected versions have been posted to the WVBEC website.
- Distance Counseling: Committee to review issue of distance counseling offered a report. Chairwoman Frost provided the following report. Committee reviewed ACA position on distance counseling. Committee

provided several documents related to technology and distance counseling. Committee has discussed several approaches to further examining the issue. Committee also acquired some research on online counseling and that researcher may be invited to attend the next board meeting to discuss this issue. Chairwoman Frost encouraged all board members to access the article located on the ACA website (Counseling Today Online – *CT Online – Ethics Update*, October 2006). This committee will continue to meet and eventually make a recommendation to the board. Board members indicated a concern that there is currently not a WV position on whether or not counselors who conduct distance counseling need to be licensed in WV.

- Review of Series 8: A review of Series 8 took place. After reviewing sections 6.1.a (3) and (4) and 27-8-6.4, it was determined that the minimum hours required for the new Marriage and Family license would be 48 in order to meet all educational requirement. All reviews for the Marriage and Family license will be reviewed on an individual basis looking specifically at individual course work and the institution's course descriptions and syllabi.
- Board Appointments: Board member Board Masson has submitted his resignation from the board. He will attend the October 2010 meeting, but has tendered his resignation via email. Lori Ellison, a current faculty member at Marshall University, is being considered for the post. A motion was made to move forward with seeking an appointment for Lori Ellison. M/S/P (Schimmel/Wright-Bragg).
- Board Elections: Motion was made to continue with Deb Frost serving as Chairwoman and Chris Schimmel serving as secretary. M/S/P (Mays/Cassis).
- Executive Director's Report: Financial reports were reviewed. Current balance is \$46,278.00 as of July 8, 2010. Members Bob, Chris and Jean Ann and Roxanne presented at the May WVLPCA conference and this went well. The expenditure schedule has been completed and approved by the budget office. Jean Ann acknowledged Roxanne's hard work on this and indicated that she did a great job. A P-card has been issued for Roxanne..
- Enter Executive Session: Motion made to enter executive session at 11:17am. M/S/P (Wright-Bragg/Cassis).
- Exit Executive Session: 11:49am exit executive session.

Complaint #01-09: Drug testing is currently ongoing. Reports are being received. Letter was sent to applicant indicating that if the drug testing company releases her for poor behavior, which they have indicated they may do, it will result in a review by the board.

Complaint #03-10: LPC has been charged with a crime and fired from her current position. WVBECEC initiated complaint based on report of this crime. LPC has been advised by her attorney to not respond to complaint. The Board AG representative advised that we can move forward with complaint. Prosecutor in the case indicates that this case will move forward in the court system and they intend to prosecute a felony offense. A court date is set for September 2, 2010. WVBECEC will wait to see what happens with the court case.

Complaint #02-10: Mays and Masson recommend dismissing the complaint. Motion to dismiss M/S/P (Wright-Bragg/Cassis)

Complaint #01-10: LPC is currently seeing counselor for issues around drug abuse. LPC signed consent agreement. Counselor is communicating with board. LPC is not to see clients until released from this board.

Applicant Issue: A recent applicant is serving in a for profit counseling position and is practicing without a license. Motion made to send a cease and desist letter requiring him to no longer see clients. M/S/P (Cassis/Frost).

Adjourn: The board adjourned at 1:49pm. Motion made to adjourn M/S/P (Schimmel/Hartman)

Respectfully Submitted,

Dr. Christine Schimmel, LPC, Secretary