



West Virginia Board of Examiners in Counseling Board

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Meeting Minutes

FRIDAY, FEBRUARY 9, 2016

The WV Board of Examiners in Counseling held a telephone board meeting on February 9, 2016. The meeting was called to order at 10:01AM.

Board Members

Present:

Christine Schimmel

Beth Wright-Bragg

Lisa Westfall

Jeff Jones

Others Present:

Roxanne Clay, Incoming ED

Others Present:

None

Quorum Established:

A quorum was established.

Public Comment Period:

No public comments

Personnel Committee Request for Staff:

The personnel committee presented the need to add staff to the board. Beth suggested seeking to hire a secretary/administrative assistant, possibly through a temporary agency. If we go with a temporary agency, we would be looking at paying approximately \$15 an hour. The Board discussed that the cap on the amount we are willing to pay is \$15/hour. We are looking for someone who could work an average of 20+ hours a week. A motion was made to allow Roxanne Clay to hire a temporary, part-time office worker. M/S/P: (Westfall/Wright-Bragg)

Meeting Adjourned:

The meeting was adjourned at 10:13AM

M/S/P: (Westfall/Wright-Bragg)

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Christine Schimmel".

Dr. Christine Schimmel, Secretary, LPC