



**West Virginia Board of Examiners in Counseling**  
815 Quarrier Street, Suite 212  
Charleston, WV 25301  
Telephone: (304) 558-5494 Fax: (304) 558-5496

**Meeting Minutes**

WEDNESDAY, AUGUST 29, 2018 @ 10:00 AM – TELECONFERENCE

The WV Board of Examiners in Counseling held a telephone board meeting on August 29, 2018. The meeting was called to order at 10:02 AM.

**Board Members Present:**

Guy Gage, Chair  
Marilyn Cassis, Secretary  
Lori Ellison  
Chris Schimmel  
Lisa Westfall  
Jeff Jones

**Others Present:**

Roxanne Clay, Executive Director  
Keith Fisher, Attorney General Representative

**Quorum Established:**

A quorum was established.

**Public Comment:**

No one appeared before the board for public comment.

**Enter Executive Session:** (M/S/P: Cassis/Schimmel) 10:04 am

**Disciplinary –**

**Case #02-19-** Complaint against licensee alleging violations of the ACA Code of Ethics.

**Exit Executive Session:** (M/S/P: Cassis/Schimmel) 10:45 am

**Case #02-18-** Motion made to summarily suspend the license in which the licensee has 30 days to contest the summary suspension and request a hearing, if she so chooses. The summary suspension is in effect while the investigation takes place and until the Board finally disposes of the matter. (M/S/P: Jones/Ellison)



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**Adjourn**

A motion to adjourn was made at 10:55 AM. (M/S/P: Ellison/Jones)

Respectfully Submitted,

*Roxanne Clay*

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Roxanne Clay, MA  
Executive Director