



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, October 23, 2020 @ 10:00 AM –12:30 PM

Board Minutes

The WV Board of Examiners in Counseling held a board meeting on October 23, 2020, via Zoom platform. The meeting was called to order at 10:04 AM.

Board Members Present:

Lisa Westfall, Chair
Regina Burgess, Secretary
Guy Gage
Anthony Onorato
Lori Ellison
Jeff Jones
Patrick Ward

Others Present:

Cheryl Henry, Executive Director WV Bd. Of Counseling
Amber Shawver, Administrative Assistant WV Bd. Of Counseling
Keith Fisher, Attorney General Representative

Quorum Established:

A quorum was established.

Public Comment:

None

Approval of Minutes:

Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve with the discussed amendments:

- September 18, 2020 (M/S/P: Jones/Onorato)

Enter Executive Session: (M/S/P: Ward/Jones) 10:09 a.m.

Complaint Committee:

Case 09-19 – Discussion of terms of consent agreement not fulfilled.

Case 02-20 - Discussion of request to revise Consent Agreement Terms and supervisor approval.

Case 09-20 – Discussion of approval of ALPS Supervisor.

Case 13-20 – Discussion of request to revise Consent Agreement Terms and supervisor approval.



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Complaint File Overview (spread sheet provided) – Eight active cases and one hearing scheduled.

Exit Executive Session: (M/S/P: Jones/Onorato) 11:15 a.m.

Case #09-20 – Motion to suspend license directing that for reinstatement he must reapply, undergo a drug test, and comply to the consent agreement. (M/S/P: Westfall/Onorato)

Case #02-20 – Motion to deny requested changes to Consent Agreement signed by LPC on 10/19/20 and to approve Andrea Hanson Ford as ALPS Supervisor. (M/S/P: Gage/Jones)

Case #09-20 – Motion to approve William Bauer as ALPS Supervisor. (M/S/P: Ward/Jones)

Case #13-20 – Motion to send letter asking LPC to send her requests in writing or sign the Consent Agreement as written. (M/S/P: Ornato/Jones)

Executive Director’s Report:

License Number Update (spreadsheet provided): 983 LPC’s; 11 MFT; 120 Provisional LPC’s; 7 Temporary LPC’s; 266 ALPS.

Retention Policy: Review and provide feedback by Friday, October 30, 2020.

Provisional License Extension/waiving of fee:

Motion to suspend C Series 7.7 rule for length of State of Emergency due to COVID. (M/S/P: Onorato/Gage)

WV Office of Technology Update: On October 9, 2020 the Office of Technology completed a review of the work to be done. Continue to be on the waiting list to have the work completed by WV OT. Libraries and jails are a priority by WV OT due to COVID.

Credentialing Committee:

New LPC’s:

Coles	Kierra
Engle	Kim
Larch	Lea
Richmond	Jaime
Whaley	Patrick
Bennett	Amanda
Dennis	LaKeisha
Doud	Christopher
Ison	Heather
Jones	Karen
Sanders	Emily



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New ALPS:

Batten	Jason	Monongalia
Ford	David	*State-NC
Justice	Erin	Greenbrier
Moore	Michael	Wood
Watts	Wendi	Kanawha

A motion was made to accept the above list of LPCs & ALPS. (M/S/P: Gage/Onorato)

Miscellaneous/Other Business:

Investigative Committee Review: Summary of discussion from meeting provided via email to board members. Final document will be drafted and reviewed by Lisa and Cheryl and provided to the board.

Executive Director Annual Performance Review: Personnel Committee will meet first then meet with the Finance Committee.

An agency reached out for clarification regarding Telehealth. Board does not specify whether Telehealth is audio and/or visual.

Next Board Meeting: Friday, December 4, 2020, via zoom platform.

Adjourn

A motion to adjourn was made at 12:30 p.m. (M/S/P: Jones/Ellison)

Respectfully Submitted,

Regina Burgess, MS, CRC, LPC
 Secretary