

West Virginia Board of Examiners in Counseling
Minutes: March 15, 2004

Time and Place: The West Virginia Board of Examiners in Counseling met March 15, 2004 at the South Charleston Campus of Marshall University.

Board Members Present: John Charonko, Chair
Adrienne Biesmeyer, Board Member
Donna Evans, Board Member
Deborah Frost, Board Member
John Niles, Secretary
Dave Srebalus, Board Member

Others Present: Jean Ann Johnson, Executive Director
Doren Burrell, WV Assistant Attorney General

Quorum Established: The meeting was called to order at 11:21 a.m. A quorum was established.

Enter Executive Session: The Board entered Executive Session. M/S/P (Niles/Srebalus). The Board discussed a case and took necessary action.

Exit Executive Session: The Board exited Executive Session. M/S/P (Frost/Niles).

Complaint Summary

Case #07-03 The Board approved a settlement agreement. M/S/P (Evans/Biesmeyer, with Charonko abstaining).

HEARING: The Hearing on Case #07-03 convened at 11:27 a.m. Additional persons present were Brendan Murphy, his attorney Eric Snyder, and his wife Sara Murphy, and Cathie Vickers, CCR. Doren Burrell presented the provisions of the consent agreement approved by the Board. Mr. Murphy, with advice of counsel, agreed to the terms. Mr. Snyder will prepare the consent agreement in final form and send it to the Board. The Hearing concluded at 11:35 a.m.

Complaint Procedures: The Board reviewed and revised a draft of "Procedures to Follow When Processing a Complaint." The Executive Director was asked to prepare a corrected draft of the complaint procedures for the Board to review for approval at its next meeting. M/S/P (Srebalus/Biesmeyer).

Counselor Exam:

The Board decided to request the NBCC to administer the annual National Counselor Exam. M/S/P (Frost/Evans).

Adjournment:

The meeting adjourned at 1:18 p.m. M/S/P (Srebalus/Frost).

Respectfully submitted,

John H. Niles, Secretary