

Attachment A - Request for Temporary Permit

Effective July 4, 2017, the WVBECC may issue a Temporary Permit to applicants meeting the following requirements, as per WV Code 30-31-8(c):

A person seeking licensure under the provisions of this section shall submit an application on a form prescribed by the board and pay all applicable fees. A person applying for licensure may elect for a temporary permit to utilize during the application process while the applicant takes the required examination. The temporary permit shall be valid for a period not to exceed six months and may not be renewed. The fee for the temporary permit is \$50. The permittee shall be supervised by an approved licensed professional supervisor while practicing under the temporary permit. Supervision hours completed under the temporary permit count as supervised professional experience as required for licensure under this section. The supervision requirements are the same as required with a provisional license as defined in section six of this article. The temporary permit may be revoked at any time by a majority vote of the board.

_____ Check here if applicant elects to receive the temporary permit.

In order to be considered for the temporary permit, the following is needed with the application materials for a provisional license:

_____ 1) Attachment A – Request for Temporary Permit

_____ 2) Temporary Permit fee of \$50.00 (This fee applies to the issuance of the temporary permit only and is outside of the fee collected for the initial application for a provisional license.)

IF THE APPLICATION MATERIALS FOR A PROVISIONAL LICENSE WERE PREVIOUSLY SUBMITTED AND THE APPLICANT RECEIVED APPROVAL TO TAKE THE NCE EXAM AND SINCE HAS ELECTED TO RECEIVE THE TEMPORARY PERMIT, THE FOLLOWING MUST BE COMPLETED AND RECEIVED ALONG WITH #1 & #2 ABOVE IN ORDER TO BE CONSIDERED FOR THE TEMPORARY PERMIT:

NAME: _____
PRINT your name EXACTLY as you would like it to appear on the temporary permit certificate

Name of ALPS: _____ LPC# _____

_____ 3) **Supervisor Registration Form/Contract.** Form available at www.wvbec.org/Popular Forms tab/Applicant Forms. Form to be completed by applicant and ALPS.

_____ 4) **Page 3 of the application** must be completed and include current employment information.

_____ 5) **Job description provided to applicant by employer** and signed by the ALPS.

_____ 6) **If permittee will be working in private practice setting, the following is needed:**

- **A copy of the informed consent.** The informed consent needs to include that you are practicing under the temporary permit and will be supervised by an approved supervisor. Also, as part of their supervisory responsibilities, your onsite supervisor as well as your ALPS supervisor will be reviewing case notes.
- **Job description needs to include the temporary permittee is working as a W-2 employee** (contract labor is not permissible under the temporary permit or provisional license.)