

West Virginia Board of Examiners in Counseling

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Reminder

Continuing Education Certificates of Completion

All approved providers of continuing education for LPC must provide each participant with a printed certificate of completion with all of the following information:

- (1). The title and dates of the program and the Board's program approval number;
- (2). The name of the sponsoring agency or organization;
- (3). The name of the participant and the number of contact hours of continuing professional education earned by the participant;
- (4). The presenter (s) name and his or her credentials; and,
- (5). The signature of the presenter and/or the official representative of the sponsoring organization.

If approved for the 3 hour Ethics requirement for WV LPC include the following statement:

- (6) Ethical offering approved for required 3 ethical hours based on the ACA code.