



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, MAY 3, 2019 @ 10:00 AM – 11:00 AM

The WV Board of Examiners in Counseling held a telephone board meeting on May 3, 2019. The meeting was called to order at 10:07 AM.

Board Members Present:

Marilyn Cassis, Secretary
Regina Burgess
Lisa Westfall
Anthony Onorato
Jeff Jones
Guy Gage, Chair (Absent)
Lori Ellison (Absent)

Others Present:

Roxanne Clay, Executive Director

Quorum Established:

A quorum was established.

Public Comment:

No one appeared before the board for public comment.

Complaint Committee

Complaint Cases – Currently Monitoring or Pending Cases:

Case #08-18 – (Received 11/14/2017, 18-month mark – 5/13/2019) Currently completing terms included in Consent Agreement and Order.

Case #02-19 – (Received 8/6/2018, 18-month mark – 2/5/2020) Summary suspension issued 8/30/2018. Pending outcome of criminal matter in which case is currently set for trial on May 14, 2019.

Case #11-18 – (Received 1/25/2018, 18-month mark – 7/24/2019) Currently completing terms included in Consent Agreement and Order.



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes
FRIDAY, MAY 3, 2019 @ 10:00 AM – 11:00 AM

Case #01-19 (Received 7/2/2018, 18-month mark – 1/1/2020) Consent Agreement and Order offered. Within 30-day period for the licensee to sign the agreement.

Case #14-18 (Received 6/19/2018, 18-month mark – 12/18/2019) Consent Agreement and Order signed by licensee. Currently completing terms included in Consent Agreement and Order.

Credentialing Committee – The following individuals were approved for licensure:

Licensed Professional Counselor - LPC:

Elizabeth Cruger-Endorsement from PA
Melita Friend – Endorsement from MD
Loren Hervey – Endorsement from TX
James Miller- Endorsement from MD
Michele Basiletti
Jaime Baker
Cassandra Chapman
Nicole Gue
Kylie Harris
Katherine Heatherly
Stacey Henline
Tracey Jones
Latrica Kestner-Kingery
Kathleen Maynard
Joseph Mounts
Krista Neophytou
L. Allyson Radenheimer
Miranda Riffle
Mariah Jo Peterson
Amanda Huffman

Licensed Marriage and Family Therapist (MFT):

Tim Whetzel – Endorsement from CA



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes
FRIDAY, MAY 3, 2019 @ 10:00 AM – 11:00 AM

Approved Licensed Professional Supervisors (ALPS):

Clarissa Coleman – Wood County
Natalie Criss – Cabell County
Linda Parkhill – Morgan County
Eric Schomburg – Lincoln County

A motion was made to approve the above list LPCs, LMFTs, ALPSs (M/S/P: Gage/Jones)

Finance Committee:

YTD Financial Summary ending March 31, 2019: J. Jones presented the Board with a review of the YTD financial summary.

FY2020 Proposed Expenditure Schedule: J. Jones presented the Board with the FY2020 budget. The Board's deadline to submit the budget to the required parties is May 3rd, therefore, if any changes need to be made or updated, the Board can revisit the budget at the June Meeting.

A motion was made to accept the financial summary and the budget as presented. (M/S/P: Westfall/Burgess)

SB 396-Proposed Rule Changes: As per the requirements included in SB 396, all Chapter 30 boards shall establish procedures for waiving the initial licensing fee for low income individuals and military personnel and their spouses and change their rules accordingly in order to implement the changes. ED presented the Board with a draft version of a new 'Series 13 – Application for Waiver of Initial Licensing Fees for Certain Individuals.' A motion was made to approve the new rule series as presented. (M/S/P: Onorato/Jones)

AASCB/NBCC 2019 State Regulatory Summit: New this year, instead of hosting two separate meetings for state counseling licensure Boards, AASCB and NBCC are combining efforts and will host the AASCB/NBCC Summit to be held on August 7-9, 2019 in Washington, DC. L. Ellison will be attending on behalf of her role with AASCB. A. Onorato will attend as a Board Member representative and ED will check with G. Gage if he is interested and available to attend. NBCC will cover all travel related expenses for two members/staff of each Board, while the BEC will be responsible for payment of the registration fees to attend.



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes
FRIDAY, MAY 3, 2019 @ 10:00 AM – 11:00 AM

Adjourn

A motion to adjourn was made at 10:51 AM. (M/S/P: Jones/Burgess)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Roxanne Clay".

Roxanne Clay, MA
Executive Director