



West Virginia Board of Examiners in Counseling Board

815 Quarrier Street, Suite 212

Charleston, WV 25301

Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, JANUARY 20, 2017

The WV Board of Examiners in Counseling held a telephone board meeting on January 20, 2017. The meeting was called to order at 10:11 AM.

Board Members Present:

Lori Ellison, Chair
Beth Wright Bragg, Secretary
Marilyn Cassis
Lisa Westfall
Jeff Jones
Christine Schimmel
Guy Gage—Absent

Others Present:

Roxanne Clay, Executive Director
Kate Campbell, Attorney General Representative

Quorum Established:

A quorum was established.

Public Comment:

No one appeared before the board for public comment.

Personnel Committee

Administrative Assistant Position

Roxanne discussed with the Board the selection of Amber Shawver as the new Administrative Assistant. She will begin on January 23, 2017 and will be paid \$24,500 during her six month probationary period.

Old Business:

NECCO Proposal:

Discussion regarding Temporary Permits was presented by the Committee. Recommendations are as follows:



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Eligibility Requirements:

1. Complete the standard applicant for licensure and pay the \$200 application fee.
2. A section on the standard application will be provided for the applicant to indicate if they will be requesting the Temporary Permit.
3. As determined by the Credential Committee, the applicant must meet the application and degree/coursework requirements in order to be approved to take the required exam and receive the Temporary Permit certificate.

The duration of the Temporary Permit is six months with a renewal opportunity one time. If the applicant fails the initial examination and then fails two subsequent examinations, they will be disqualified from retaking the exam until satisfactory documentation of additional education and experience has been completed as determined by the Board has been received and approved.

The cost will be \$50 for each renewal.

Supervision will be required by an ALPS during the time that they are working under a Temporary Permit, but these hours will not count toward the 3000 hours required toward full licensure.

Motion was made to send the information regarding Temporary Permits to the WV Legislature for approval.

M/S/P: Schimmel, Bragg

Meeting Adjourned:

The meeting was adjourned at 11:06 AM.

M/S/P: Schimmel, Cassis

Respectfully Submitted,

A handwritten signature in blue ink that reads "Beth Wright Bragg".

Beth Wright Bragg, Secretary, LPC