



**West Virginia Board of Examiners in Counseling Board**  
815 Quarrier Street, Suite 212  
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**Meeting Minutes**  
**MONDAY, JULY 10, 2017 @ 2:00 pm - TELECONFERENCE**

The WV Board of Examiners in Counseling held a telephone board meeting on July 10, 2017. The meeting was called to order at 2:00 PM.

**Board Members Present:**

Lori Ellison, Chair  
Beth Wright Bragg, Secretary  
Chris Schimmel  
Lisa Westfall  
Guy Gage  
Marilyn Cassis (absent)  
Jeff Jones (absent)

**Others Present:**

Roxanne Clay, Executive Director

**Quorum Established:** A quorum was established.

**Public Comment:** No one appeared before the board for public comment.

**Personnel Committee –**

**Consideration of Executive Director's performance evaluation and salary increase.**

After discussion took place in executive session, a motion was made to approve a 10% salary increase and after six months (January 2018) the board will revisit in consideration of the ED's degree completion, another evaluation and possibly another pay raise. (M/S/P: Ellison/Gage)

**Adjourn**

A motion to adjourn was made at 3:06PM. (M/S/P: Schimmel/Westfall)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Beth Wright Bragg".

Beth Wright Bragg, LPC