



**West Virginia Board of Examiners in Counseling Board**

815 Quarrier Street, Suite 212

Charleston, WV 25301

Telephone: (304) 558-5494 Fax: (304) 558-5496

**Meeting Minutes**

**FRIDAY, DECEMBER 1, 2017**

The WV Board of Examiners in Counseling held a board meeting on December 1, 2017. The meeting was called to order at 10:04 AM.

**Board Members Present:**

Lori Ellison, Chair

Beth Wright Bragg, Secretary

Chris Schimmel

Lisa Westfall

Marilyn Cassis

Jeff Jones

Guy Gage (absent)

**Others Present:**

Roxanne Clay, Executive Director

Kate Campbell, Attorney General Representative

**Quorum Established:**

A quorum was established.

**Public Comment:**

No one appeared before the board for public comment.

**Licensee Complaints –**

**New Complaint Case(s):**

**Case #01-18-** (Received 7/6/2017: 18-month mark 1/6/2019) Committee reported to the Board that more time is needed to compile additional information and the case will be presented at the next meeting.

**Credentialing Committee –** The following individuals were approved for licensure:

**LPC:**

David Davis

Julie Fields

Andrea Koutsunis-Hicks



**West Virginia Board of Examiners in Counseling Board**

815 Quarrier Street, Suite 212

Charleston, WV 25301

Telephone: (304) 558-5494 Fax: (304) 558-5496

**Meeting Minutes**

**FRIDAY, DECEMBER 1, 2017**

Erika Rucker

Mary Selbe

Jennifer Lyon – Reciprocity from KY

Jenna Shoemaker – Reciprocity from MD

**MFT:**

NA

**ALPS:**

Kathleen Servian – Marion County

A motion was made to accept the above list LPCs, ALPS, and MFTs. (M/S/P: Cassis/Jones)

**Financial Committee:**

- A. **YTD Summary of Revenue & Expenditures:** J. Jones presented the Board with a review of the YTD financial report. The Board approved the budget as presented. (M/S/P: Schimmel/Cassis)

**Schedule 2018 Board Meetings:**

Formal Board Meeting in Charleston	February 16, 2018
Formal Board Meeting in Flatwoods	June 1, 2018
Telephone Board Meeting	August 10, 2018
Formal Board Meeting in Charleston	October 26, 2018
Telephone Board Meeting	December 7, 2018

**Adjourn**

A motion to adjourn was made at 10:18AM. (M/S/P: Schimmel/Westfall)

Respectfully Submitted,

Beth Wright Bragg, LPC