



**West Virginia Board of Examiners in Counseling Board**

815 Quarrier Street, Suite 212

Charleston, WV 25301

Telephone: (304) 558-5494 Fax: (304) 558-5496

**Meeting Minutes**

**FRIDAY, APRIL 21, 2017**

The WV Board of Examiners in Counseling held a telephone board meeting on April 21, 2017. The meeting was called to order at 1:03 PM.

**Board Members Present:**

Lori Ellison, Chair

Beth Wright Bragg, Secretary

Chris Schimmel

Lisa Westfall

Marilyn Cassis

Guy Gage

Jeff Jones

**Others Present:**

Roxanne Clay, Executive Director

Kate Campbell, Attorney General Representative

**Quorum Established:**

A quorum was established.

**Public Comment:**

No one appeared before the board for public comment.

**COMPLAINTS:**

**Case 02-15:** ED reported, as of March 29, 2017, Robert Wilson has fulfilled all obligations as set forth in his Consent Agreement and Order. Mr. Wilson is now an LPC in good standing with this Board.

**CREDENTIALING COMMITTEE:** The following individuals were approved for licensure:

**LPC:**

Stephanie Moran

Lauren White

Laura Smith

Sara Hartman

Judith Black

Deborah Olbert



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Melissa Lowther  
James Burton, II  
Steven Mininberg  
Janice Allen  
Micca Ratliff

The following applicants have been approved for the **ALPS** credential:

Arica Knowlton  
Charles Prince  
Michael Yeager  
Raymona Preston  
Micca Ratliff

A motion was made to approve all new credentials. M/S/P: (Bragg/Jones)

**FINANCE COMMITTEE:**

**YTD Summary of Revenue & Expenditure-**

Guy gave an overview of the recent meetings of the Finance Committee.

1. Ending Cash balance of March 31, 2017 is \$137,878.00.
2. Fees from renewals will begin to come in which will continue to keep the budget stable.

**Renewal of Lease** – A motion was made to renew the office space lease for a five (5) year term. The current lease expires May 31, 2017. (M/S/P: Schimmel/Cassis)

**OLD BUSINESS:**

**Status of Proposed Legislative Rule Changes:** The Board's proposed rule changes have been included in a bundle bill, HB2219. The bill advanced through the House and Senate sides (including numerous committees). We are currently awaiting the Governor's signature.

SB350 (Temporary Permit): Discussion was held regarding the passage of Senate bill 350 which was passed and signed by the Governor on April 4 and will be effective on July 4, 2017. This bill allows the Board to issue a temporary permit to qualifying applicants. The new information and requirements for this temporary permit will be added to the Board's website.



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**MEETING ADJOURNED:**

The meeting was adjourned at 1:39 PM.

M/S/P: Westfall/Schimmel

Respectfully Submitted,

A handwritten signature in blue ink that reads "Beth Wright Bragg". The signature is written over a horizontal line.

Beth Wright Bragg, Secretary