

**West Virginia Board of Examiners in Counseling
Meeting Minutes
July 30, 2014**

The WV Board of Examiners in Counseling held a telephone board meeting on July 30, 2014. The meeting was called to order at 10:08AM.

Board Members

Present:

Deb Frost
Christine Schimmel
Beth Wright-Bragg
Guy Gage
Marilyn Cassis
Lori Ellison arrived later

Others Present:

Jean Ann Johnson, Executive Director
Roxanne Clay, Program Director

Quorum Established:

A quorum was established.

Public Comment:

No public appeared for comment

Minutes:

Minutes were presented and approved for February 28, 2014 and June 13, 2014. (M/S/P: Wright-Bragg/Frost)

Credentialing:

The credentialing committee recommended the following persons for licensure: (M/S/P: Schimmel/Wright-Bragg):

Richard James Gerlach
Amy L. Kennedy-Rickman
Rachel Ball
Valerie L. Hutson
Lauren Weigel-Swann
Janet Wilkinson (Reciprocity TX & MD)
Christina Giles (Reciprocity-PA)

New

ALPS:

Heidi Fields-Hampshire County

Review of Informed Consent:

The Board reviewed the Informed Consent of an LPC who is under a consent agreement. All the changes that were requested by the Board have been addressed. The Board was impressed with the updated Consent and approved its use. (M/S/P: Gage/Cassis)

Schedule for Hearing:

An MFT applicant has requested a hearing. ED will send a letter to applicant and their representative to work to establish a meeting time/date.

Board Appointments:

Guy Gage's appointment letter was received May 29, 2014. However, the letter signified that the appointment expires at the end of June 2014. ED contacted the Governor's office to attempt to correct the issue.

Executive Director's Report:

Cash as of July 29, 2014 \$139,093.58

WV Oasis Update:

All is up and running with the Oasis system.

ALPS Questions:

The Board continues to struggle to obtain the correct and time sensitive materials from certain ALPS. For example, just recently, an ALPS failed to submit the correct documentation on their applicant who was ready for licensure. The Board discussed addressing this broad issue with all ALPS and encouraging all ALPS to follow the proper procedure with paperwork and timeliness of such paperwork. This issue was tabled for further discussion at the next in person board meeting.

Meeting Adjourned:

The meeting was adjourned at 11:50AM
(M/S/P: Wright-Bragg/Schimmel)

Respectfully Submitted,



Dr. Christine Schimmel, LPC, Secretary