

WVBEC minutes 7/22/11

WV Board of Examiner in Counseling held a board meeting on July 22, 2011 at Marshall University Graduate College. The meeting was called to order at 10:14

BOARD MEMBERS PRESENT: Deb Frost, Chair
Dr. Lori Ellison (acting secretary)
Dr. Marilyn Cassis
Bob Mays
Frank Hartman

OTHERS PRESENT: Jean Ann Johnson, Executive Director
Roxanne Clay, Program Coordinator

QUORUM ESTABLISHED: A quorum was established.

MEETING MINUTES: Bob Mays moved to accept the minutes for June 1st minutes. Marilyn Cassis seconded. Vote carried. Marilyn Cassis moved to accept the minutes for February 25th meeting. Bob Mays seconded. Correction of adding Frank to the list of attendees. Vote carried.

TRAVEL FORMS: Travel forms were distributed, signed and returned.

CREDENTIALING: The credentialing committee recommended the following persons for licensure: (M/S/P): (Mays/Frost)
Knowlton, Arica
Lucarelli, Elizabeth
McCollum, Susan
McIntire, Leah
Discussed applicant file in question. Board agreed with the findings of the credentialing committee.

P-CARD APPROVAL Jan- June. All Roxanne Clay's expenses. Jean Ann Johnson had no expenses in that period of time. Expenses were reviewed by Bob Mays and found to be in order.

EXECUTIVE DIRECTOR REPORT: Bank balance at \$165,461.14 as of July 20, 2011 from renewals.

Roxanne said there are 24 who have submitted their money with incomplete files. Jean Ann asked if these people were to be treated as those who have not acknowledged it at all. Board agreed that they are not licensed yet and so they should be informed that they will have to pay the \$50 late fee and that their license is expired. They will have 60 days to complete their files.

Retirees total 7 who will complete half of the CEUs and work in a volunteer setting.

Roxanne 853 renewed, 124 not yet renewed, 70 have 2009 exp date and cannot renew. A letter will be sent to those who have not renewed about practicing without a license.

Jean Ann expressed appreciation for Roxanne's work at getting all the renewals through in June.

QUESTIONS ON APPLICATIONS (new and reciprocity)

Involved questions on the application involving convictions. A handout was distributed. What is bolded is what is new in the wording. Talked about wording of many different questions. Made corrections in wording. Frank moved for changes, Marilyn seconded, vote carried.

RULE CHANGE SERIES 5

Discussed proposed changes to the series. Changes discussed at the Feb. meeting were incorporated. Additional changes added in bold. Bob moves acceptance of changes, Frank seconds, vote

EXECUTIVE SESSION:

Opened session @ 11:58 (Mays/Frost)

Case #01-10 Consent agreement signed. Case Closed.

Left executive session for lunch recess 12:00PM

Back into executive session 12:47 pm

Case #01-09 Question on reinstatement of the applicant's status. Recommendation for reinstatement upon evidence that the applicant has completed the appropriate requirements for remediating her offense. Motion to reinstate Cassis/Mays vote carried.

Case #03-11 and 04-11 Licensee complaint. LPC complaint from supervisor and co-worker regarding sexual misconduct with a current adult client. Discussed disciplinary action to take place. Motion to follow recommended course of action Frost/Hartman, vote carried.

MEETING ADJOURNED:

2:10 pm

Respectfully Submitted

Dr. Lori Ellison (Acting Secretary)

