

**West Virginia Board of Examiners in Counseling**  
**Minutes**  
**February 9, 2009**

Time and Place: The West Virginia Board of Examiners in counseling met February 9, 2009 at Marshall University Graduate College's South Charleston campus.

Board Members present: Deb Frost, Chair  
Chris Schimmel, Secretary  
Donna Evans, Board Member  
John Charonko, Board Member  
Bob Masson, Board Member

Others Present: Bob Mays, Board Appointee  
Jean Ann Johnson-Executive Director  
Roxanne Clay-Program Coordinator

Quorum Established: Meeting called to order at 10:08am. A quorum was established.

Approval of Minutes: Minutes were reviewed for October 24, 2008 WVBECC meeting. Two changes were noted.  
Minutes were approved. M/S/P (Masson/Charonko)

Travel Forms: Travel forms were distributed and signed.

Scheduled Meetings: May 22, 2009  
July 24, 2009  
October 23, 2009

P-Card Approval: Having examined the P-Card records for October, November and December 2008. All records were in order. The board approved all purchased. M/S/P (Biesemeyer/Evans).

Credentialing: The credentialing Committee recommended 9 applicants for licensure. The Board approved new licenses for:

Stephanie Bailey  
Jennifer Hess  
Sarah Long  
Heather McDonnell-Stalnaker  
Jason Newsome

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Katherine Perperas  
Glenroy Robinson  
Christine Rodgers  
Linda Stockton  
Amy Wade  
M/S/P (Frost/Evans)

Annual Financial  
Disclosure:

Executive Director inquired whether or not all board had submitted their financial disclosure statements to the ethics commission. Board members indicated that they had.

Marriage & Family Bill:

The board reviewed a proposed bill. The board has some concerns over section 30-31-9, Section 7 (c); a section that deals with grandfathering MFTs. The board's stance remains that the practice of MFT is a subspecialty of counseling and would request that any proposed bill grandfathering new MFTs shall include supervision and examination as a part of that grandfathering for all licensees. The Board gave the Executive Director authority to negotiate with the MFT's on this topic. M/S/P (Charonko/Evans).

Fees Increase Proposal:

Board reviewed application and renewal fees from surrounding states. WV fees are lower than most of surrounding states. The executive director provided documents to show a need for a fee increase. Several options were discussed in effort to make a fee increase manageable for LPCs in WV. The board projects a shortfall that necessitates a raise in fees to at least \$220 for biennial renewals and \$170 for the application fee. The \$220.00 renewal fee will not take effect until 2011. The board also sees a need to institute a late fee (\$50 after 60 days) and a reinstatement fee (\$150 after 60 days).

A motion was made to change the fee for examination score endorsement to \$25 and the fee for endorsement to another state to \$25. An additional motion was made to increase both the renewal fee and the application fee per the amounts above. M/S/P (Charonko/Evans).

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Division of Threat Preparedness: DHHR is requesting a sharing of our licensure data base in order to verify all our licensees. Motion made to deny request. M/S/P (Schimmel/Charonko).

Applicant: Board heard from a provisionally licensed counselor w/ regards to her supervision status with the board.

Executive Director's Report: Current balance as of February 8, 2009 is \$32,543.82. All financial documents for this quarter (November & December) were reviewed.

Enter Executive Session: Motion made to enter executive session M/S/P (Schimmel/Frost). The board entered executive session at 1:35pm.

Exit Executive Session: Motion made to exit executive session M/S/P (Evan/Charonko). The board exited executive session at 12:00pm.

Complaint #05-09: AG will send letter to LPC requesting that license be surrendered.

Complaint #05-07: Supervisor reports problems with documentation. Supervisor will continue to monitor. Supervisor may request additional sessions.

Complaint #06-07: Approved supervisor.

Complaint #08-07: Quarterly supervision report was made.

Complaint #02-09: Motion to dismiss.

Complaint #03-09: Motion to dismiss and include an instructional letter for the LPC concerning informed consent.

Complaint #01-09: Met with applicant.

Applicant #1: Applicant completed drug and alcohol treatment program. Still needs to take the test. Permission to take the test.

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Applicant #2: 50% of supervision must be done face-to-face.

Applicant #3: Will not accept the course.

Exit Executive Session: 2:38 (Masson/Schimmel)

Adjourn: 3:00 pm M/S/P (Schimmel/Charonko)

Respectfully submitted,

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Christine Schimmel, Secretary