



West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes

FRIDAY, May 1, 2020 @ 11:00 AM –12:00 PM

The WV Board of Examiners in Counseling held an emergency board meeting on May 1, 2020. The meeting was called to order at 11:06 AM.

Board Members Present: (via Zoom)

Guy Gage, Chair
Regina Burgess, Secretary
Anthony Onorato
Jeff Jones
Lori Ellison
Lisa Westfall

Others Present: (via Zoom)

Cheryl Henry, Executive Director WV Bd. Of Counseling

Review of 2021 Budget:

Recommendation presented for Amber Shawver, Assistant to receive a 5% raise. Cheryl indicated Amber has assumed additional job duties since September 2019 and has performed those duties in an exemplary manner.

Motion to give Amber Shawver a 5% raise (M/S/P: Jones/Onorato)

Recommendation presented for WV OT email and Microsoft license. Cost of \$2500.00 year more. Motion for approval of \$2500.00 extra in budget for WV OT email and Microsoft license. (M/S/P: Jones/Ellison)

Recommendation presented to pay for CLEAR Training for Investigators. Cost of extra \$600.00 in budget. Discussion of details.

Motion for approval of \$600.00 extra in budget to pay for CLEAR Training for Investigators. (M/S/P: Jones/Ellison)

Additions to 2021 Budget:

- \$420.00 for years of service increase
- Pension/Retirement increase of \$100.00

Budget for 2021: \$208,103.00

Motion for approval of 2021 additions and budget. (M/S/P: Jones/Onorato)



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New and Old Business:

Constitute an Investigator Committee to explore resolution to shortage of active investigators. Guy Gage will head up committee.

Motion for an Investigator Committee. (M/S/P: Jones/Onorato)

Reciprocity update provided by Tony.

Cheryl reported that letters from the Chairmen of the Joint Standing Committee on Government Organization introducing their 2020-21 interim study topics and committee staff, along with copies of the corresponding study resolution texts were being sent to all Chapter 30 Boards. The deadline to provide the requested information is on or before September 1, 2020.

Adjourn

A motion to adjourn was made at 11:47 a.m. (M/S/P: Jones/Onorato)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Regina Burgess".

Regina Burgess, MS, CRC, LPC
Secretary